

IOF Event Advisers Clinic

Hong Kong, 21-22 December 2018

Objective The objective of the clinic is to prepare participants for licensing as IOF Event Advisors.

Date and Time December 21 (Friday) 09:00 – 19:00
December 22 (Saturday) 09:00 – 14:00

Venue: Olympic House, and a country park for practical (TBC)

Course Leader Ms. Unni Strand Karlsen (NOR) IOF Foot O Commission

Medium of Instruction English

Accommodation & meals: YHA Mei Ho House (Include breakfast only)

Licensing Requirement

1. Be an active foot orienteer.
2. Have competed in countries other than your own.
3. Have successfully controlled major national events in the last 3 years.
4. Be competent to communicate with IOF and the organising Federation (mainly in English).
5. Have attended, and have been an active participant in an IOF Event Advisers Clinic
6. Be familiar with the IOF Rules and other relevant publications
7. Be recognised as a top standard controller/event adviser and endorsed as suitable by your Federation.

Materials

The following IOF publications will be used at the Clinic:

- IOF FootO Competition Rules
- International Specification for Orienteering Maps, ISOM
- International Specification for Sprint Orienteering Maps, ISSOM
- IOF Control descriptions
- IOF guidelines for World Ranking Events

The material is available at the IOF website www.orienteering.org and should have been read through beforehand.

Registration

The participation should be endorsed by the participants National IOF Federation by e-mail to info@oahk.org.hk. Please use the designated registration form, available on the [IOF Webpage](#).

1. Participant checks with his/her Federation that they will endorse the participation
2. Participant fills in the whole form and emails this form to their Federation contact
3. Federation endorses by forwarding participant's email to info@oahk.org.hk
4. Orienteering Association of Hong Kong processes the registration and confirms to participant and Federation

Deadlines

Include accommodation: 31st October 2018.
Exclude accommodation: 15th November 2018.

Payment

Include Accommodation: \$2000HKD
(Include 20 Dec – 22 Dec 2 nights)
Exclude Accommodation: \$500HKD

Payment may be made through electronic transfer or by posting cheques*.

Account number – HSBC 495-373540-003

Bank Identification: SWIFT (BIC) code: HSBCHKHKKH

Please indicate “EA Clinic” when paying – and if possible the names of the participants covered by the payment.

Accommodation

Shared twins room at YHA Mei Ho House Youth Hostel is offered upon request.

World Ranking Events

In conjunction to the clinic, the 6th Asian Orienteering Championships will be held on 21-26 December 2018, including 2 world ranking events.

Contact

Orienteering Association of Hong Kong
Room 1014, Olympic House, 1 Stadium Path, Causeway Bay, Hong Kong
Telephone: +852 2504 8112 Facsimile: +852 2577 5595
Website: www.oahk.org.hk Email: info@oahk.org.hk

*Posting cheques payment is available for Hong Kong only

ENTRY FORM

IOF Foot Orienteering Event Advisers' Clinic 21-22 December 2018, Hong Kong

Application process:

1. Participant checks with his/her Federation that they will endorse the participation
2. Participant fills in the whole form and emails this form to their Federation contact
3. Federation endorses by forwarding participant's email to info@oahk.org.hk
4. Orienteering Association of Hong Kong processes the registration and confirms to participant and Federation

The application should reach info@oahk.org.hk at the latest by 31st October 2018 if accommodation is required. Entry is accepted until 15th November 2018 without hotel.

Name:	
National Federation:	
Full postal address:	
Email:	
Mobile telephone no ¹ :	
Relevant positions held in Orienteering ² :	
Athlete experience in Orienteering:	
Accommodation (Check in Dec 20 / Check out Dec 22)	YES / NO

Endorsement of your attendance at this clinic by your National Federation	
Name:	
Position/Role:	
Email:	

Name of Beneficiary: Orienteering Association of Hong Kong
Beneficiary Bank: The Hongkong and Shanghai Banking Corporation Ltd
Beneficiary Bank Address: No. 1 Queen's Road Central, Hong Kong
Beneficiary Bank Account: 495-373540-003
Bank BIC-address (SWIFT): HSBCHKHCHKH

¹ including country code, e.g. +852 2504 8112

² e.g. grade of controller, committee membership, organiser roles